

Bridgend County Borough Council –Recommendation Monitoring

Recommendations Made in 2021/22 Audits but Still Have Future Target Dates

Audit	Final Report Date	Recommendation	Category	Agreed Action	Agreed Date	Current Position
iTrent System	5/11/21	The Council completes a new network connection agreement with the iTrent supplier.	Medium	Will send iTrent Supplier a BCBC External End User Agreement for sign up.	31/12/21 Revised 1/10/22 31/01/23 14/07/23 30/09/23	BCBC ICT have been trying to get the agreement signed by the supplier. Meeting being arranged. More recent update delayed due to annual leave
Direct Payments	21/06/22	An exercise is needed to establish the DBS status of all PAs and a process adopted to ensure all DBS renewals are completed in a timely fashion and recorded and monitored appropriately	Medium	All DBS checks undertaken for new clients since September 2021 are recorded on an Excel spreadsheet, which will prompt renewals to be completed every 3 years, if required. It is planned that all existing DP recipients will receive an annual review over the next 12 months, which will identify whether PAs require either new or DBS renewals undertaken. These will be monitored on the spreadsheet.	31/5/23 Revised 30/9/23	DBS reviews delayed due to sickness so target date extended
Payroll & Expenses	21/06/22	The Expenses Policy and Procedure document is reviewed and, where applicable, updated.	Medium	A plan will be put in place to review the policy.	31/03/23 Revised 31/10/23	Slipped due to other priorities